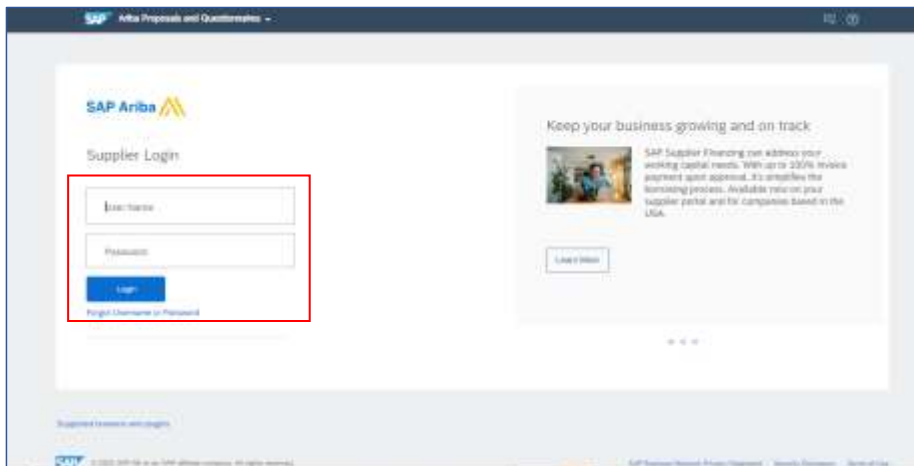


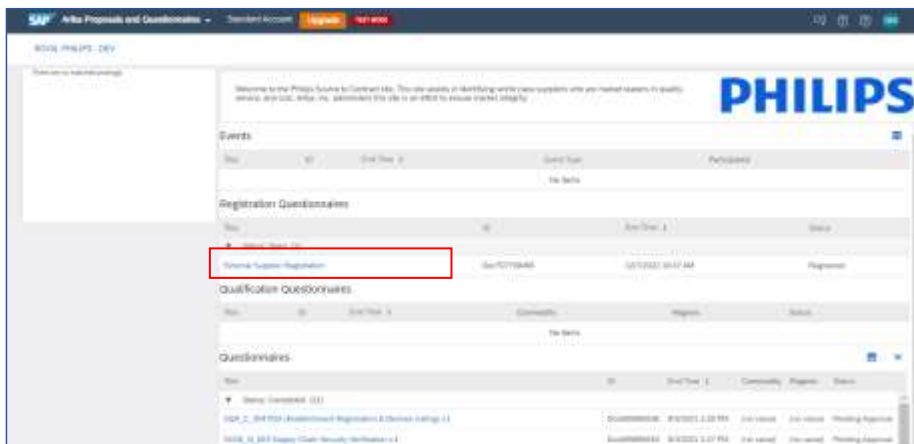
How to update and resubmit a Supplier Registration form via Ariba Network for Philips

1. **Log in** to Ariba Network using your account credentials.

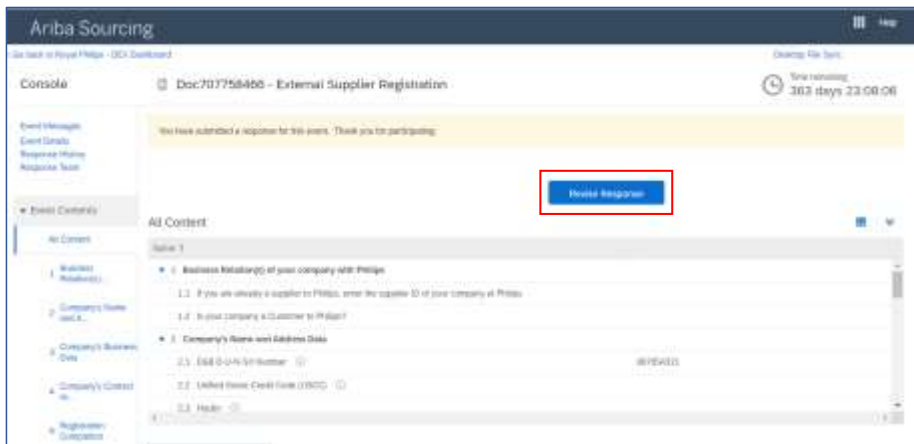


2. Click on **External Supplier Registration** document in 'Registration Questionnaires' section.

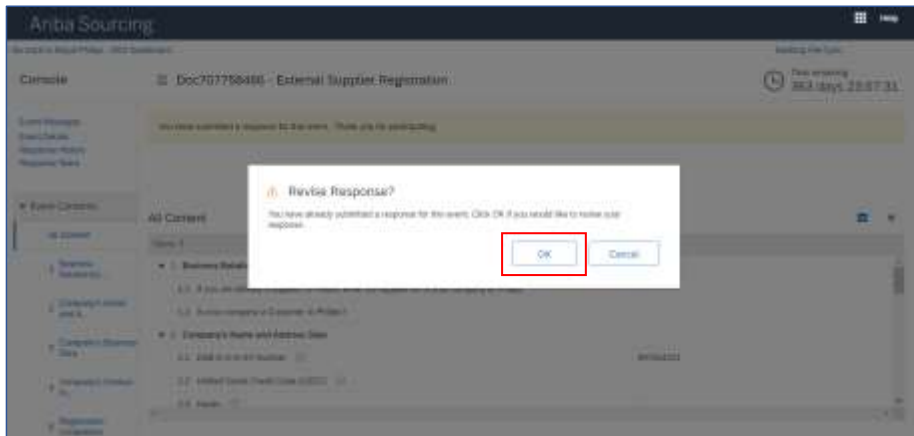
Note: If you are not redirected to Philips Dashboard after logging in, please make sure you are in 'Ariba Proposals and Questionnaires' section on the top left corner of the page. If not, click on the arrow and select 'Ariba Proposals and Questionnaires' from the list.



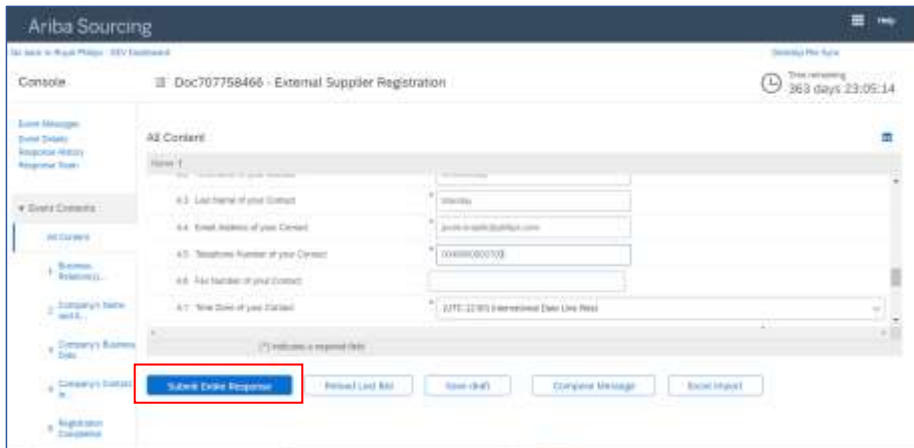
3. Click on the 'Revise Response' button.



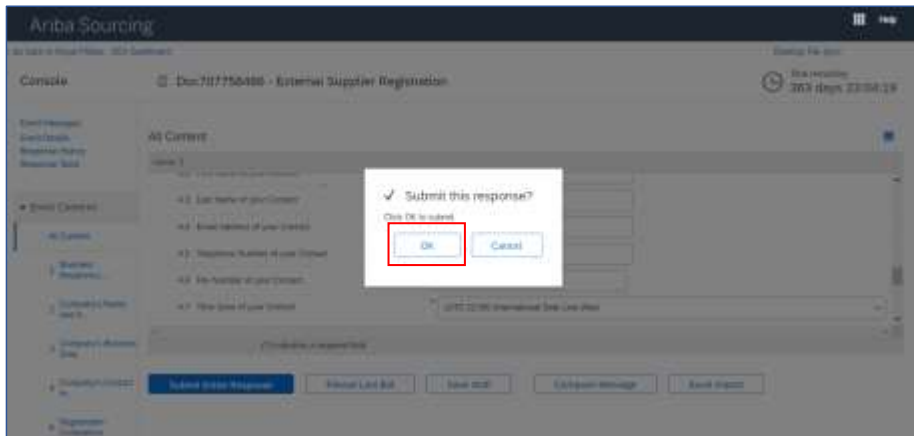
4. Click on 'OK' in order to start the revision of the data.



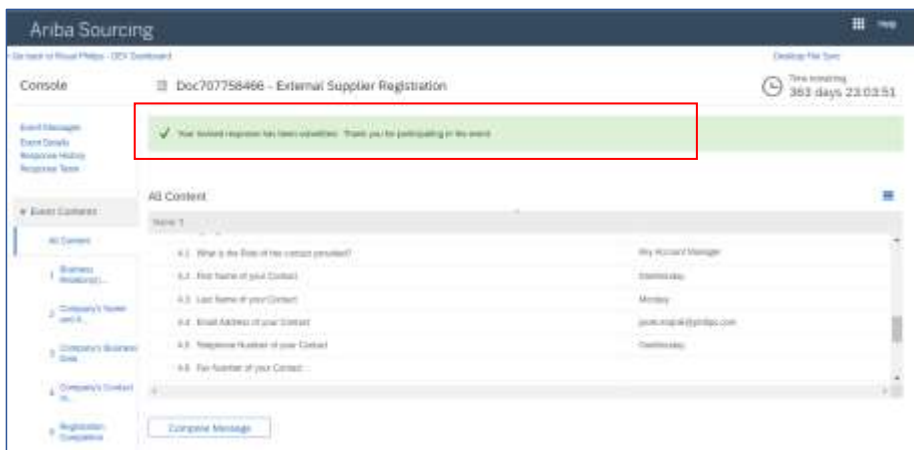
5. Update the fields where a change is required and click on the 'Submit Entire Response' button. Please remember that all mandatory fields with asterisk* have to be filled in.



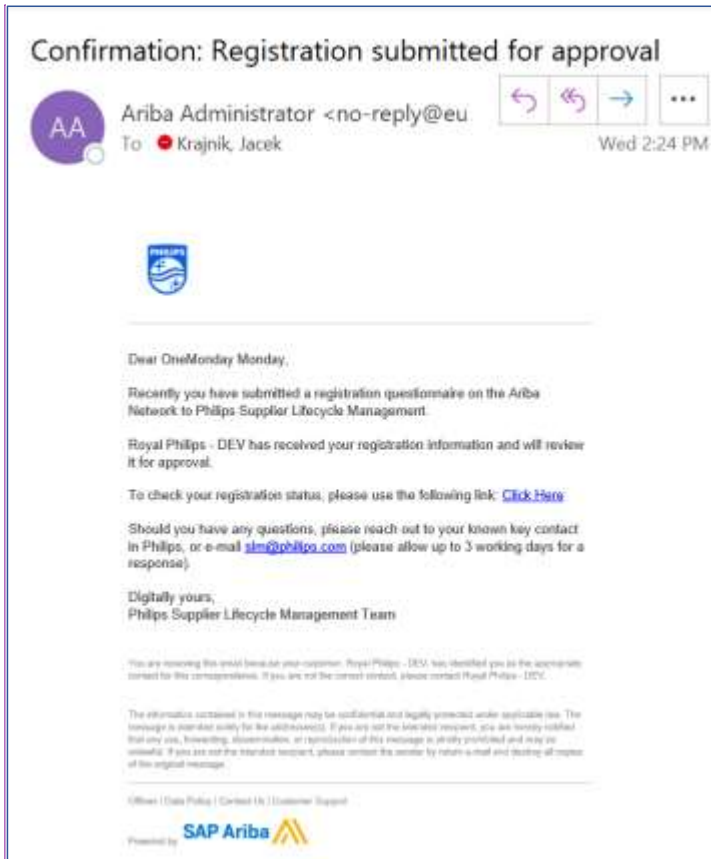
6. Click on 'OK' in order to submit the response.



7. You have successfully submitted your revised response and it is sent for approval to Philips.

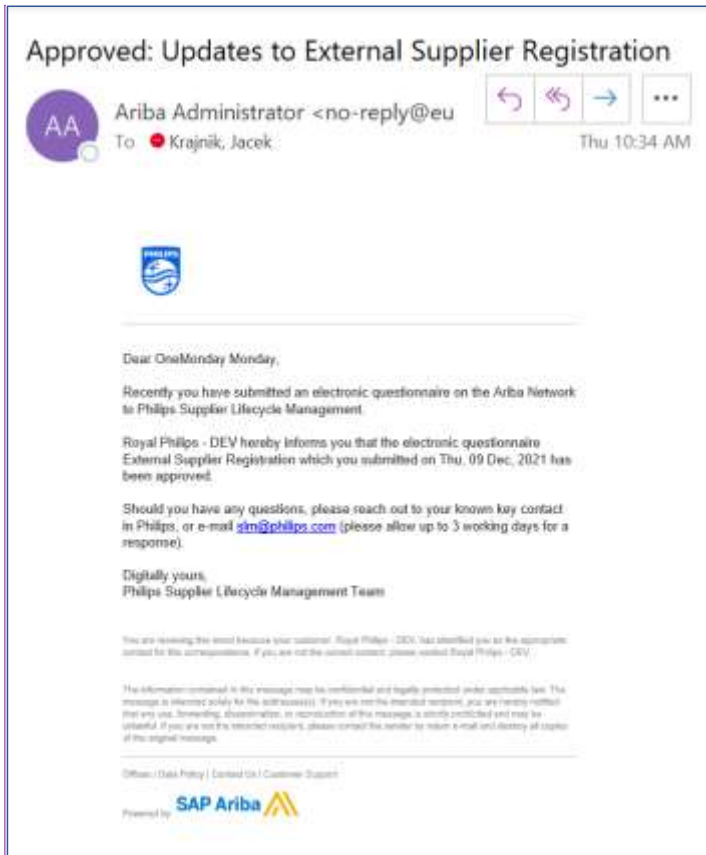


8. After submitting your response, you will receive an e-mail notification.



Commented [GR1]: Please add new screenshots, where there is not so much free space left and right of the texts. The screenshots should have the same size. The text should be readable.

9. As soon as it is **approved** in Philips, you will receive an e-mail notification as well.



Commented [GR2]: Please add new screenshots, where there is not so much free space left and right of the texts. The screenshots should have the same size. The text should be readable.