

SNC Introduction and Training VSA Release Process

Topics / agenda

- Supply Network Collaboration - Introduction
- Review release data and compare releases
- Advance Shipping Notification Create ASN
- Add batch number, serial number, attach documents in ASN
- SNC Alerts
- Mass upload of ASNs

Supply Network Collaboration - Introduction

Supplier Network Collaboration (SNC)

SNC is an SAP product which enables digital communication and collaboration between Philips and Supplier

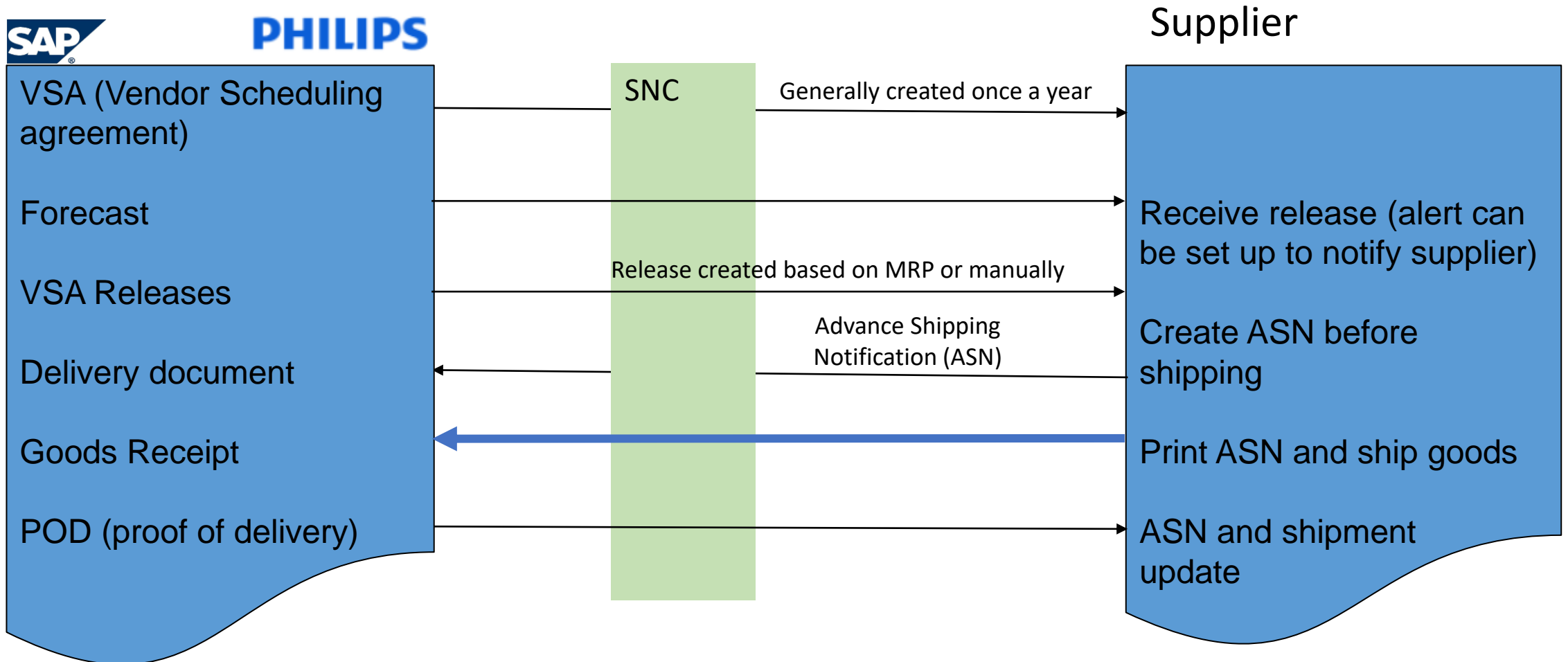
It simplifies and standardizes information exchange between Supplier and Philips

It improves process efficiency and visibility in the Supply Chain

Supplier Users log on to SNC on a WebGUI interface

SNC Supports multiple Supply Models, in this training we are only concentrating on VSA Release Process

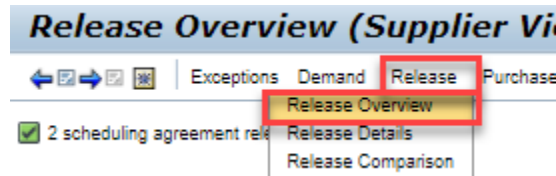
Release Process Overview



Review release data and compare releases

Find Release and review

- To find the Release, go to menu point Release - > Release overview



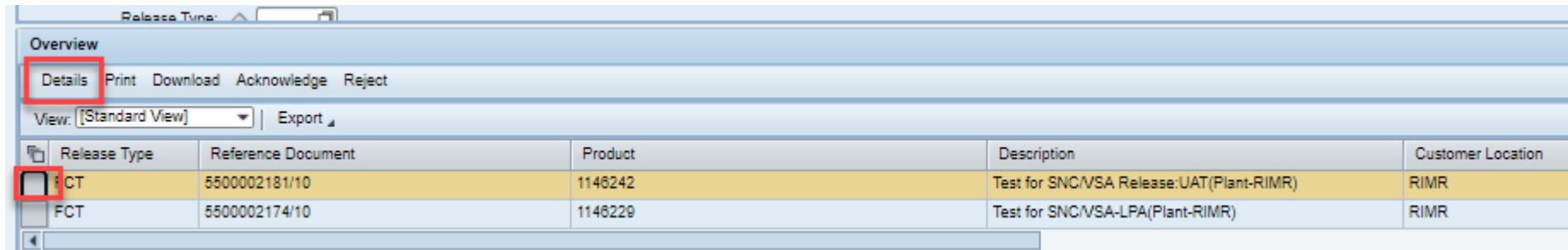
- Enter the customer location (The Philips location you ship to) and press go

This screenshot shows the SAP Release Overview (Supplier View) form. The 'Customer Location' field is highlighted with a red box and contains the value 'RIMR'. The 'Go' button is also highlighted with a red box. Below the form, the 'Overview' section displays a table of releases.

Release Type	Reference Document	Product	Description	Customer Location	Ship-To Location	My Product No.	Supplier
FCT	5500002181/10	1145242	Test for SNC/VSA Release:UAT(Plant-RIMR)	RIMR	RIMR		VGU_109044
FCT	5500002174/10	1145229	Test for SNC/VSA-LPA(Plant-RIMR)	RIMR	RIMR		VGU_109044

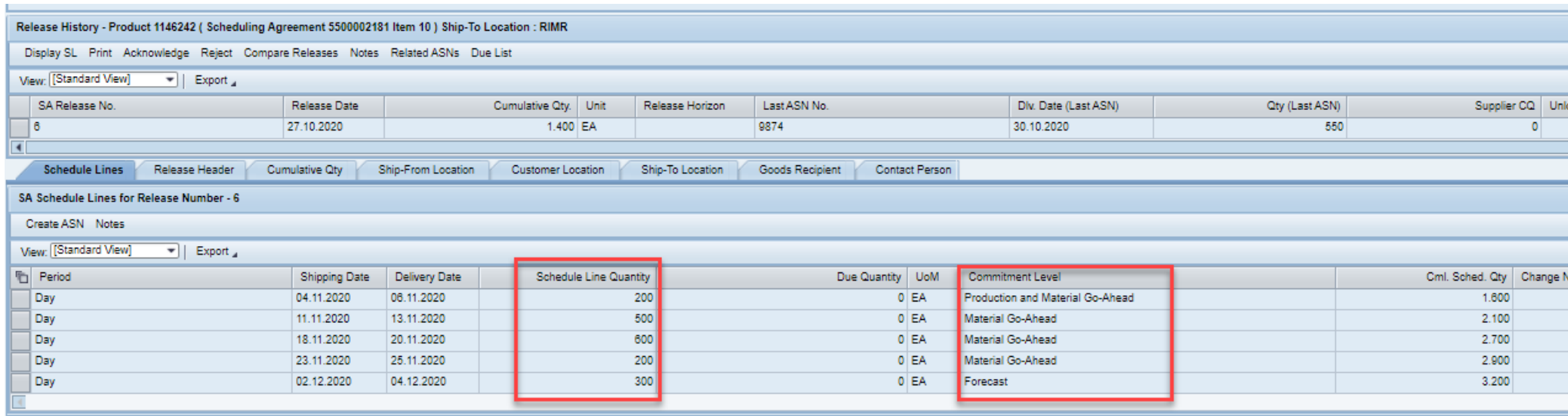
View details

- To check the details of a Release, select a Release / Product by highlighting the line and press “Details”



Release Type	Reference Document	Product	Description	Customer Location
CT	5500002181/10	1146242	Test for SNC/VSA Release:UAT(Plant-RIMR)	RIMR
FCT	5500002174/10	1146229	Test for SNC/VSA-LPA(Plant-RIMR)	RIMR

- In the details, you can see the required quantities per date as well as the commitment levels. The next page describes the different Commitment levels.



SA Release No.	Release Date	Cumulative Qty.	Unit	Release Horizon	Last ASN No.	Div. Date (Last ASN)	Qty (Last ASN)	Supplier CQ	Unit
6	27.10.2020	1.400	EA		9874	30.10.2020	550	0	

Period	Shipping Date	Delivery Date	Schedule Line Quantity	Due Quantity	UoM	Commitment Level	Cml. Sched. Qty	Change N
Day	04.11.2020	06.11.2020	200	0	EA	Production and Material Go-Ahead	1.800	
Day	11.11.2020	13.11.2020	500	0	EA	Material Go-Ahead	2.100	
Day	18.11.2020	20.11.2020	600	0	EA	Material Go-Ahead	2.700	
Day	23.11.2020	25.11.2020	200	0	EA	Material Go-Ahead	2.900	
Day	02.12.2020	04.12.2020	300	0	EA	Forecast	3.200	

Commitment levels

There are 3 possible commitment levels

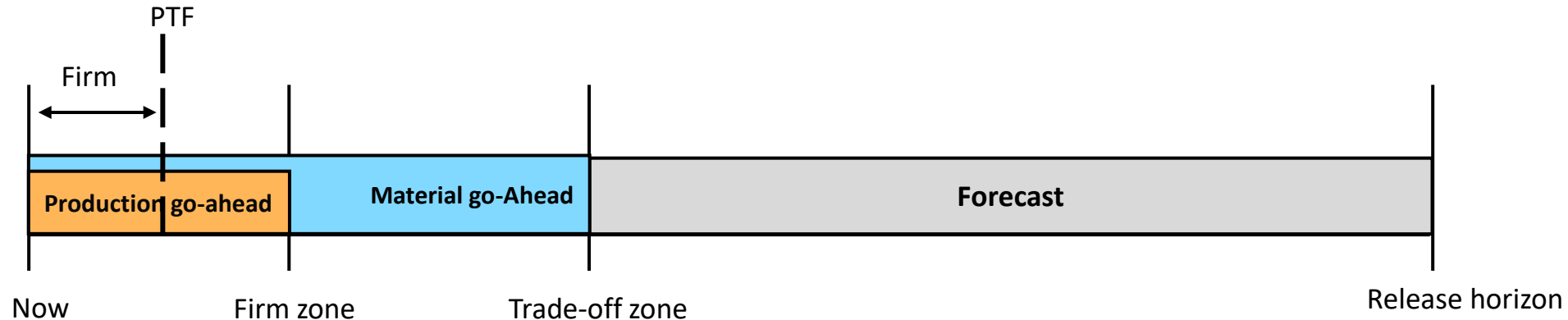
1. Production and Material Go-Ahead:

Quantities in this level can be produced, Philips is committed to buy these.

Within this status there is a firm period PTF (planning time fence) where MRP does not change delivery date or quantities, so already created Releases will not get changed.

2. Material Go-Ahead – in this level purchasing or Raw materials are expected for the given quantities

3. Forecast



Comparing Releases

- In the Detail view, pressing the Compare Releases button will result in a comparison of the two latest Releases:

Release History - Product 1146242 (Scheduling Agreement 5500002181 Item 10) Ship-To Location : RIMR							
Display SL	Print	Acknowledge	Reject	Compare Releases	Notes	Related ASNs	Due List
View: [Standard View] Export							
	SA Release No.	Release Date		Cumulative Qty.	Unit	Release Hc	
	6	27.10.2020		1.400	EA		

- You can see the two release quantities next to each other as well as the difference between the two:

Release History Comparison - Product 1146242 (Scheduling Agreement 5500002181 Item 10) Ship-To Location : RIMR									
Compare Releases Release Details									
View: [Standard View] Export									
SA Release No.	Release Date	Cumulative Qty	UoM	Release Horizon	Last ASN No.	Last ASN Date	Last ASN Qty	Unloading Point	Supplier CQ.
5	23.10.2020	1.400	EA		9874	30.10.2020	550		0
4	23.10.2020	1.400	EA		9874	30.10.2020	550		0
3	23.10.2020	1.400	EA		9874	30.10.2020	550		0
2	23.10.2020	1.400	EA		9874	30.10.2020	550		0
1	22.10.2020	0	EA				0		0

Comparison of SA Releases - New Release No.6 and Old Release No.5									
View: [Standard View] Export									
Period	Ship. Date	Delivery Start Date	Release No.5 Quantity	Release No.5 Cumulative Quantity	Release No.6 Quantity	Release No.6 Cumulative Quantity	Delta Quantity	Delta Cumulative Quantity	
Day	04.11.2020	06.11.2020	200	1.600	200	1.600	0	0	
Day	11.11.2020	13.11.2020	500	2.100	500	2.100	0	0	
Day	18.11.2020	20.11.2020	600	2.700	600	2.700	0	0	
Day	23.11.2020	25.11.2020	200	2.900	200	2.900	0	0	
Day	28.11.2020	30.11.2020	0	2.900	0	2.900	0	0	
Day	02.12.2020	04.12.2020	300	3.200	300	3.200	0	0	
Day	09.12.2020	11.12.2020	200	3.400	200	3.400	0	0	
Day	16.12.2020	18.12.2020	100	3.500	100	3.500	0	0	

Note: You can also compare other releases from this screen, by highlighting the two release numbers and pressing Compare releases.

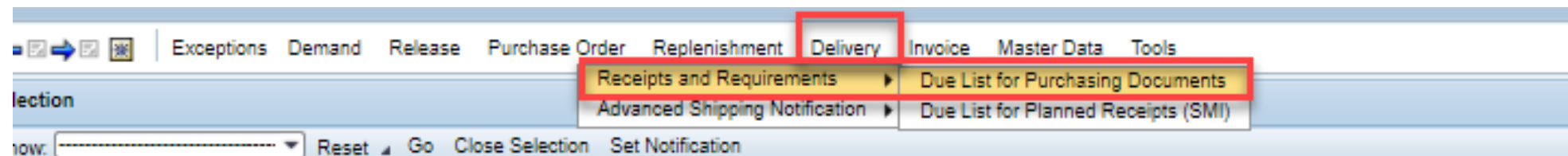


Advance Shipping Notification

Create ASN from Due List

ASN Due List

The first step of the shipping process is to create an ASN (Advanced Shipping Notification).
In the Menu, choose Delivery → Receipts and Requirements → Due List for Purchasing Documents



In the screen coming up you can see all due document lines with the parts, due date and due qty. Choose the line or lines that you want to ship and press Create ASN button:

The screenshot shows the 'Due List for Purchasing Documents' screen. At the top, the 'Create ASN' button is highlighted with a red box. Below it is a table with columns: Order Doc. Type, Order Doc. No., Item No., SL No., Product, Prod. Desc., Due Qty., and Due On. The first row is highlighted in yellow. A red box highlights the first column of the table, which contains checkboxes for selecting document lines.

Order Doc. Type	Order Doc. No.	Item No.	SL No.	Product	Prod. Desc.	Due Qty.	Due On
Forecast Delivery Schedule	5500002174	00010	2	1148229	Test for SNC/VSA-LPA(Plant-RIMR)	125	23.10.2020 12:00:00
Forecast Delivery Schedule	5500002174	00010	3	1148229	Test for SNC/VSA-LPA(Plant-RIMR)	150	30.10.2020 12:00:00
Forecast Delivery Schedule	5500002174	00010	4	1148229	Test for SNC/VSA-LPA(Plant-RIMR)	200	08.11.2020 12:00:00
Forecast Delivery Schedule	5500002174	00010	5	1148229	Test for SNC/VSA-LPA(Plant-RIMR)	250	13.11.2020 12:00:00
Forecast Delivery Schedule	5500002174	00010	6	1148229	Test for SNC/VSA-LPA(Plant-RIMR)	300	20.11.2020 12:00:00
Forecast Delivery Schedule	5500002174	00010	7	1148229	Test for SNC/VSA-LPA(Plant-RIMR)	325	25.11.2020 12:00:00

Note that different ship-to locations can not be combined within one ASN.

Creating ASN

The ASN creation screen copies the data such as delivery date, product nr. and ASN qty from the Release. It is still possible to modify this data before ASN publish.

The field **ASN nr** is mandatory. The supplier should fill here the own delivery number, it is max 16 digits long. For suppliers using Infodis tool, this should be the booking number.

ASN Maintenance - Create ASN Supply Network Collaboration - PHILIPS026 - Business Partner: VGU_4222

Exceptions Demand Purchase Order Replenishment Delivery Master Data Tools

Check Save Draft Publish ASN Reset Download

General Shipping Details Ship-From Location Details Customer Location Details Ship-To Location Details Unloading Point Supplier Address Details Customer Address Details

ASN No.: ASN TEST Customer Location: HKB4

My Customer Location No.:

Delivery Date (ETA): 16.08.2013 12:00:00 Ship-From Location: 0085202907

Shipping Date: 27.07.2013 12:00:00 My Ship-From Location No.:

Document Date: 02.10.2013 08:02:00 Number of HUs: 99999

Invoice Recipient: HK04 Notes available: ☐

ASN Items

Delete Item Copy Item Round Show Details

View: Std View Export

Item No.	Product	Prod. Desc.	ASN Qty	Country of Origin	Supl. Cuml. Qty	Qty UoM	Purch. Doc. No.	PD Item	Purch. Doc. Type	Mfr
1	932230285685	PHC00051 NF2L757AR 2700K	100	JP	0	PC	2525419713	10	Purchase Order	

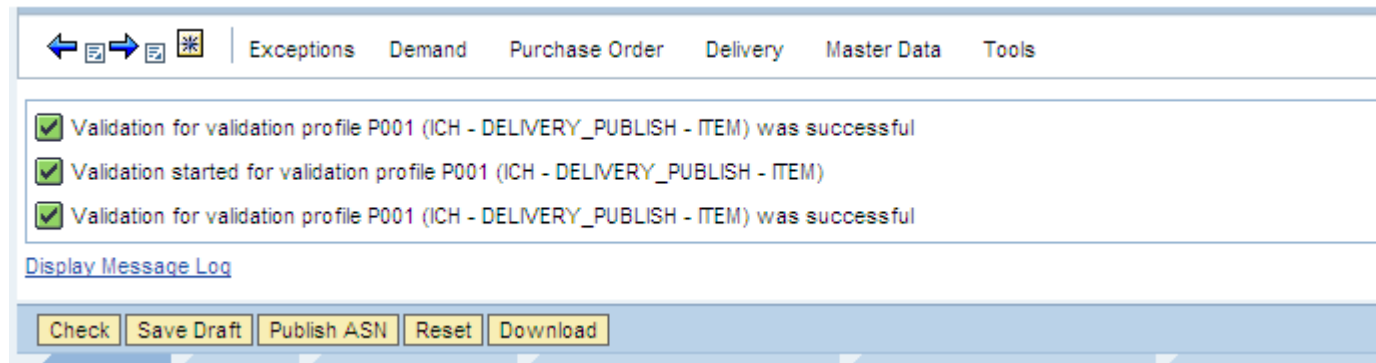
Delivery Date and Shipping Date can be changed before publish ASN.

The Delivery Date (ETA) will appear in the Philips SAP system!

Qty can be changed before publishing ASN

Check and Save Draft or Publish ASN

Click the Check button. The system will check if all fields are filled correctly, and will display error (red) warning (yellow) or information (green) messages.



If there are no errors, you can proceed to either Save as Draft or Publish the ASN.

Draft ASN can be changed and Published later. After publishing, the ASN can not be changed anymore.

In case a mistake was made, Cancel the ASN and create a new one.

Print ASN

The ASN status has now changed to Published

Change	Publish ASN	Cancel ASN	Copy ASN	Notes	Overview	ASN History	Print	Download
General		Shipping Details		Admin. Details		Ship-From Location Details		Customer Location Details
ASN No.:		MH100511-01				Customer Location:		PI04
ASN Status:		PB-Published				My Customer Location No.:		

Once published, the ASN can be printed. The printout of the ASN should be attached to the goods. This makes it easier for the receiving warehouse to book the receipt

When pushing the Print button,
a PDF appears
and can be saved

Supplier location							
(6) Account no. of recipient 0065000846		(2) Notices of receipt and processing					
PHILIPS ELECTRONICS HONG KONG LTD Core Building 1, 5/F and 6/F 1 Science Park East Avenue HongKong Science Park SHA TIN HONG KONG		Delivery note (3) Number 15072013-01 (4) Shipping date 15.07.2013 (5) Delivery Date (ETA) 18.07.2013 Page 1 / 1					
Customer number at supplier		(8) From					
(16) Your reference		(17) Inbound delivery (details)					
(11) Purchase order number		(12) Department					
(18) Shipping type Truck		(13) Extension number					
(14) Additional data of orderer DAP		(15) Our order number					
(20) Freight prepaid collect		(21) Packing type					
(22) Freight collect		(23) Shipment reference					
(24) Net weight		(25) Gross weight					
(26) Ship-to address Honor Time Limited		(27) Receiving/unloading point					
Ship-to location							
(28) Material / Vendor Material		(29) Material description / Vendor Material description					
(30) CoO (Country of Origin)		(31) Packing type (details)					
(32) Quantity		(33) Unit					
(34) Item		(35) Quantity (gross)					
(36) Comments		(37) Comments					
000001	932227357668 2525419540/30	TRN.MOSFET N- CHAN.800V,1A,DPAK,3 SG	10000	1			
000002	932227960668 2525419540/20	FET STD2N62K3 SG	10000	1			

Country of Origin	
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ASN Overview

If you want to look back at the ASNs to find out their status (or if an ASN needs to be canceled), you can find them via Delivery → Advanced Shipping Notification → ASN Overview. Here you also need to create first a Query (one-time) to show the results.

ASN OverviewSupply Network Collaboration - 310180663 - Business Partner: V

Exceptions Demand Purchase Order Replenishment Delivery Master Data Tools

Active Queries

Navigation Results Navigation from Other Screens (1)
Without Category Assignment ASN Overview (5)

ASN OverviewChange Query Define New Query Per

Hide Quick Criteria Maintenance

Customer Location:

Ship-From Location:

Ship-To Location:

Product:

Delivery Date (ETA):

Shipping Date:

Document Date:

ASN Status:

ASN Number:

Purchase Order Number:

To

To

To

To

To

To

To

To

To

View:

Publish ASN Cancel ASN Copy ASN ASN History Show Related Documents Print ASN Export

Document Date	ASN Number	Ship-From Loc.	Ship-To Loc.	Customer Loc.	Shipping Date	Delivery Date	ASN Status
11.11.2014 19:27:15	4020729396	0049202981	0048003479	NLB6	30.10.2014 12:57:00	30.10.2014 13:00:00	Published
13.11.2014 17:39:01	4020729419	0049202981	PI04	PI04	13.11.2014 05:08:00	14.11.2014 13:00:00	Published
11.02.2015 16:08:08	4021198115	0065001689	0086014145	HKA4	11.02.2015 17:59:00	12.02.2015 20:00:00	Published
19.03.2015 14:47:25	4021198535	0065001689	0086014145	HKA4	19.03.2015 16:34:00	23.03.2015 20:00:00	Published



Advance Shipping Notification
Add batch number, serial number,
attach documents to ASN

Add batch number during ASN creation

If batch number is used for a part, it can be added during creation of the ASN.

The batch number can be entered on line item level, in the Supplier Batch field.

Note: in case there are more batch numbers for one part, the ASN quantities can be split and multiple batch number can be added.

ASN Maintenance - Create ASN Supply Network Collaboration - 310180766 - Business Partner: VGU_4254

Exceptions Demand Release Purchase Order Replenishment Delivery Invoice Master Data Tools

Check Save Draft Publish ASN Reset Download

General Shipping Details Ship-From Location Details Customer Location Details Ship-To Location Details Unloading Point Supplier Address Details Customer Address Details Goods Recipient Address Detail Status Validation Messages

ASN No.: Delivery Date (ETA): 15.06.2020 12:00:00 CET
Customer Location: NL92 Shipping Date: 15.06.2020 12:00:00 CET
My Customer Location No.: Document Date: 10.06.2020 08:38:52 CET
Ship-From Location: 0009621476 Number of HUs: 00000
My Ship-From Location No.: Invoice Recipient: Notes available: ☐

ASN Items

Add Item Delete Item Copy Item Round Packing Hide Details

View: [Standard View] Export

Item No.	Cust.Cuml. Qty	Cust. Cuml. Qty UoM	GR Qty	GR Qty UoM	GR Date	Available in Cust. Loc.	Packing List	Change No.	Customer Batch	Supplier Batch
1	0.000000		0.000000			16.06.2020 12:00:00 (CET)				TESTABCD
	0.000000		0.000000							
	0.000000		0.000000							

Add serial number during ASN creation

If serial number is used for a part, it can be added during creation of the ASN. In the ASN details, choose the serial number tab, then press the add button. Then you can enter or paste the serial number(s) for the part.

[illegible]

Add attachment during ASN creation

To attach any document, first save the ASN as draft.

Then the attachment button will appear. When pressing it a pop-up window will be available to attach documents.

The screenshot displays the 'ASN Maintenance - ASN Details (Supplier View)' interface. The main window shows various fields for ASN details, including ASN No. (TEST0001), Inbound Delivery No., Packing List, BBLading No., Customer Location (NL9S), and Ship-From Location (0008453684). The 'Attachments' button is highlighted in the top navigation bar. A pop-up window titled 'Attachments' is open, showing a table with columns: Attached To, Description, File Type, File Size, Created On, Created By, and Business Partner. The table is empty, and a message states 'The table does not contain any data'. The 'Add' button is highlighted in the pop-up window.

ASN Maintenance - ASN Details (Supplier View)

Supply Network Collaboration - 310228721 - Business Partner: VGU_17315

Selection

Show: [dropdown] Reset Go Close Selection

ASN No.: TEST0001

Inbound Delivery No.: [dropdown]

Packing List: [dropdown]

BBLading No.: [dropdown]

Customer Location: NL9S

Ship-From Location: 0008453684

Display Check Save Draft Publish ASN Cancel ASN Copy ASN Notes Overview ASN History Calculate totals Print Download Attachments

General Shipping Details Ship-From Location Details Customer Location Details Ship-To Location Details Unloading Point Supplier Address Details Customer Address Details Goods Recipient Address Detail Status Validation Messages Admin Details

ASN No.: TEST0001 Delivery Date (ETA): 13.10.2020 12:00:00 CET

ASN Status: DV-Draft Shipping Date: 12.10.2020 11:00:00 CET

Document Date: 12.05.2020 16:45:30 CET

Customer Location: NL9S

Invoice Recipient: 676505

My Customer Location No.: [dropdown]

Number of HUs: 00000

Ship-From Location: 0008453684

Notes Available: [checkbox]

My Ship-From Location No.: [dropdown]

Attachments Available: [checkbox]

ASN Items

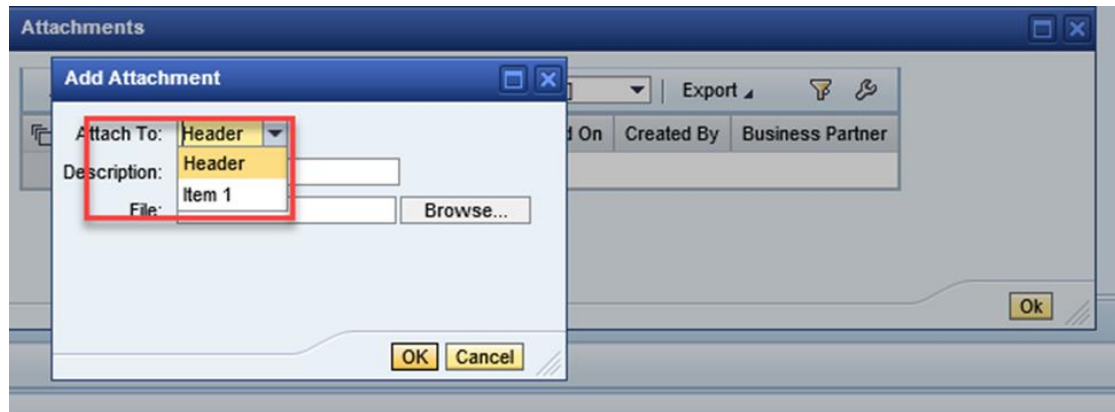
Delete Item Copy Item Round Notes Show Details Packing Show Purchasing Document Base UoM

View: [Standard View] Export

Item No.	Product	Prod. Desc.	ASN Qty	Supl. Cuml. Qty	Qty UoM	Purch. Doc. No.	PD Item	Purch. Doc. Type	Mfr	MPN
1	452211797196	IGG1	1	0	PC	9600499301	10	Purchase Order		

Add attachment during ASN creation

In the Add attachment window, choose if the attachment should be linked on header level or item level.

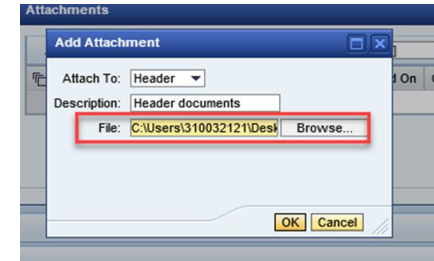


Add a description of the attachment

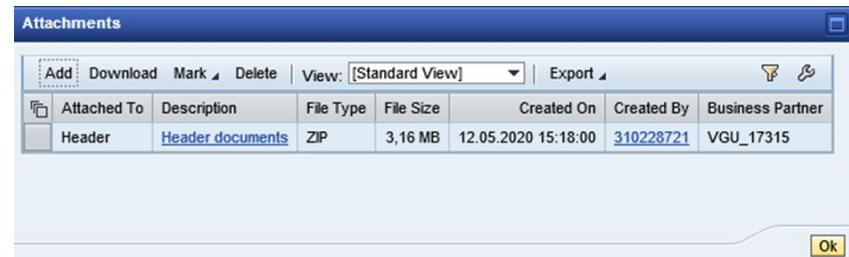


Add attachment during ASN creation

To Attach the file from your computer and press OK.



The attached document will now show up in the pop-up window.



In case there are more files you want to attach, repeat the process with the rest.
Once all documents attached, press the OK button and finalize the process by pressing the Save and Publish button.

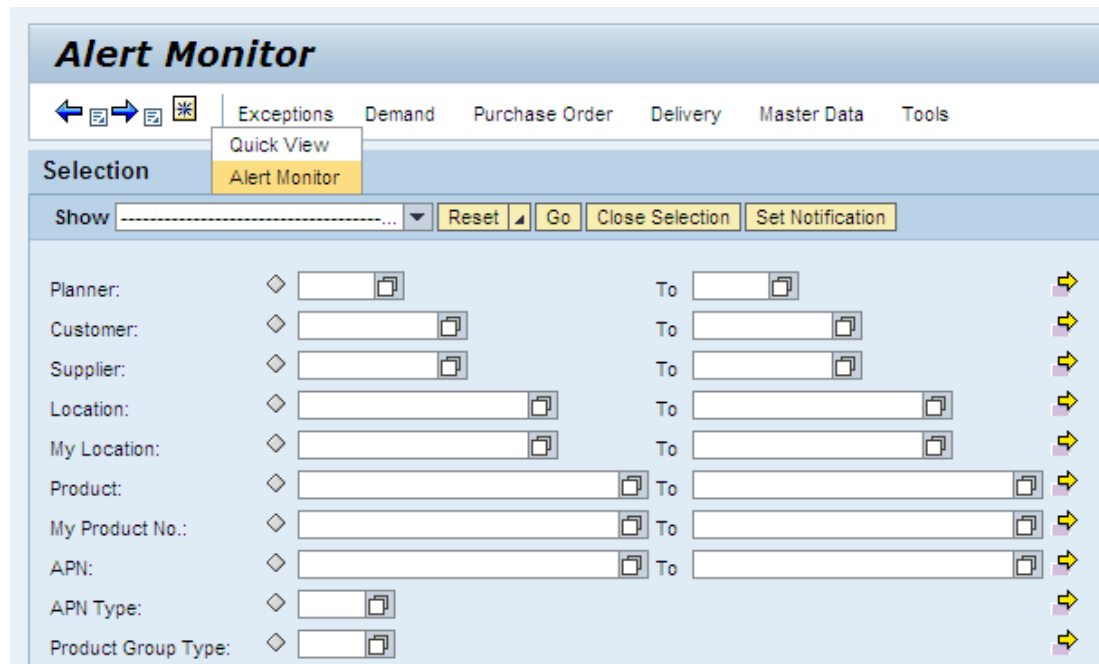
SNC Alerts

How do Alerts help you?

- An Alert is a message generated by SNC to make exceptions or events visible.
- You will be notified by an Alert when there's new information in the portal.
- Each generated Alert is displayed in the Alert Monitor.
- Next to that, it is possible to let this Alert be sent to you via e-mail. This is called "Notification". The e-mails will be sent to the e-mail address which is linked to your SNC account.
- Useful Alerts for a supplier in the Purchase Order / ASN process, are:
 - 0023: New Scheduling Agreement Release
 - 7101: Scheduling Agreement Release Overdue
 - 7102: Scheduling Agreement Release Due Within Lead Time

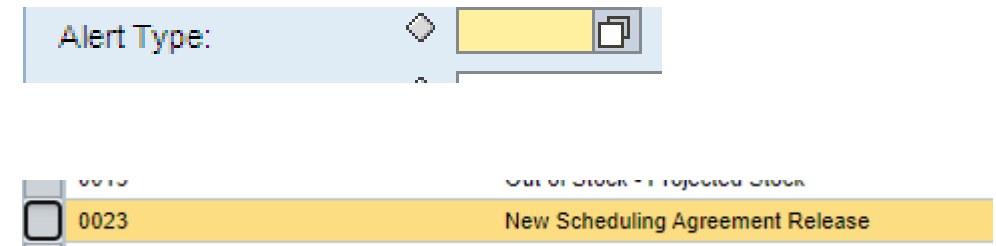
Alert Monitor

- Exceptions → Alert Monitor
- Scroll down to see the field Alert Type, here you need to enter the Alert type nr. (see previous page), or select the appropriate Alert Type from the Search Help
- In case you supply to multiple Philips locations, you can create an Alert per ship-to, by using the field Customer



The screenshot shows the 'Alert Monitor' selection interface. At the top, there's a title bar 'Alert Monitor' and a navigation bar with tabs: Exceptions, Demand, Purchase Order, Delivery, Master Data, and Tools. Below this is a 'Selection' section with a 'Quick View' button and an 'Alert Monitor' button. A 'Show' dropdown menu is followed by 'Reset', 'Go', 'Close Selection', and 'Set Notification' buttons. The main area contains a list of fields for selection, each with a diamond icon and a search icon:

Planner:	<input type="text"/>	To	<input type="text"/>	→
Customer:	<input type="text"/>	To	<input type="text"/>	→
Supplier:	<input type="text"/>	To	<input type="text"/>	→
Location:	<input type="text"/>	To	<input type="text"/>	→
My Location:	<input type="text"/>	To	<input type="text"/>	→
Product:	<input type="text"/>	To	<input type="text"/>	→
My Product No.:	<input type="text"/>	To	<input type="text"/>	→
APN:	<input type="text"/>	To	<input type="text"/>	→
APN Type:	<input type="text"/>			→
Product Group Type:	<input type="text"/>			→



The screenshot shows the 'Alert Type' selection interface. It features a label 'Alert Type:' followed by a search icon and a yellow input field with a search icon. Below this, there's a table with two columns: 'Alert Type' and 'Alert Description'. The first row shows '0023' and 'New Scheduling Agreement Release'.

Alert Type	Alert Description
0023	New Scheduling Agreement Release

Alert results

- Click the Go button to execute.
- Click on the number of alerts, to view them

Export

Alert Type (Long)Low

New Purchase Order Item5

Purchase Order Alerts

FormSee detailsAcknowledgeDelete alertShow user actionsNotesSee Notification

View [Standard View]Export

Alert number	Alert Type	Location No.	Product	Order Number	Item Number	Customer
22488392	New Purchase Order Item	PI04	202002191927	2515162825	30	PI04
22374950	New Purchase Order Item	PI04	202002191907	2664000019	20	PI04
22374951	New Purchase Order Item	PI04	202002191927	2664000019	30	PI04
22374935	New Purchase Order Item	PI04	202002191907	2664000017	20	PI04
22374936	New Purchase Order Item	PI04	202002191927	2664000017	30	PI04

5 entries found

[Display Message Log](#)

Selection

ShowResetGoClose SelectionSet Notification

Product Group Type:

Product Group Value:

Alert Category:

Alert Type:7051

Alert Priority:

Acknowledged:

Days(+):

To

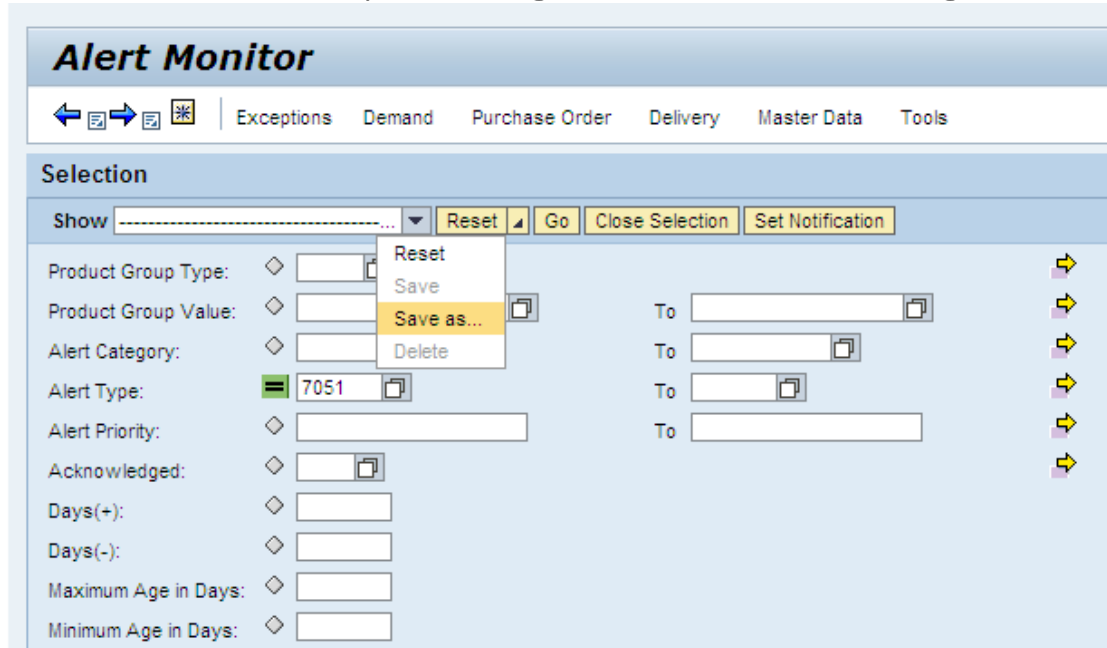
To

To

To

Save the Alert

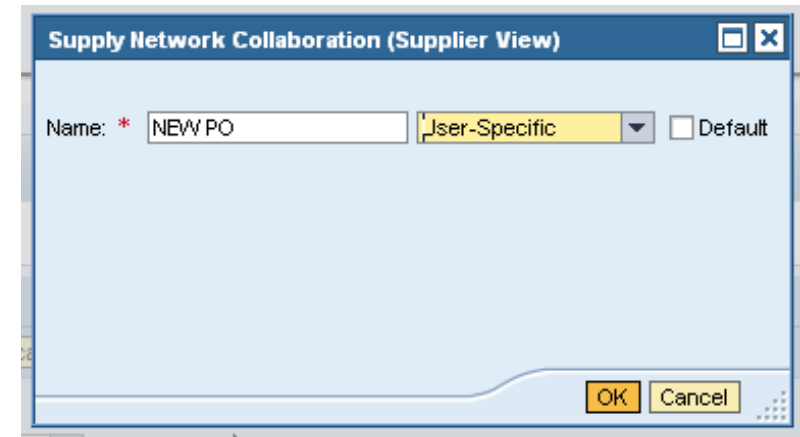
- Save the selection by clicking on the black triangle next to Reset, and select Save as



The **Alert Monitor** dialog box features a **Selection** section with a **Show** dropdown menu. A context menu is open over the **Reset** button, showing options: **Reset**, **Save**, **Save as...** (highlighted), and **Delete**. The dialog includes various input fields for configuration:

- Product Group Type:
- Product Group Value:
- Alert Category:
- Alert Type:
- Alert Priority:
- Acknowledged: ☐
- Days(+):
- Days(-):
- Maximum Age in Days:
- Minimum Age in Days:

On the right side, there are four **To** fields, each with a selection icon and a right-pointing arrow.



The **Supply Network Collaboration (Supplier View)** dialog box contains the following fields:

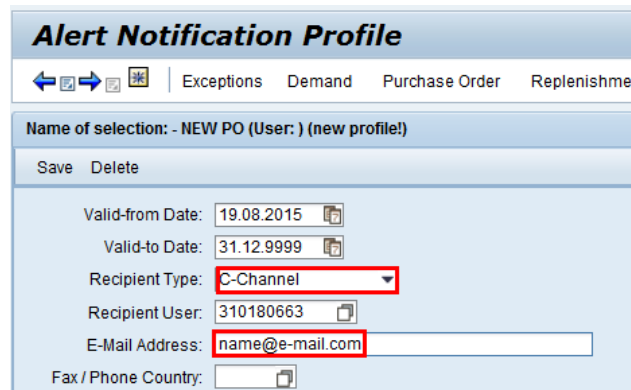
- Name:** *

At the bottom right, there are **OK** and **Cancel** buttons.

- Provide a meaningful name for the selection
- Save it for your user (recommended), not for your Partner (entire organization)
- If necessary, set it as the default view

E-mail notifications

- After Saving, you see that the chosen Alert profile is available in the dropdown list
- In order to start receiving e-mails for these alerts, press the button Set Notification
- Change Minimum Priority to '3'
- The e-mail address is taken from the e-mail address as linked to your SNC account
- If you want e-mails to be sent to another e-mail address, switch Recipient Type to "C-Channel". The box E-mail address becomes white and can be filled



Alert Notification Profile

Selection: NEW PO (User:) (new profile!)

Save Delete

Valid-from Date: 19.08.2015

Valid-to Date: 31.12.9999

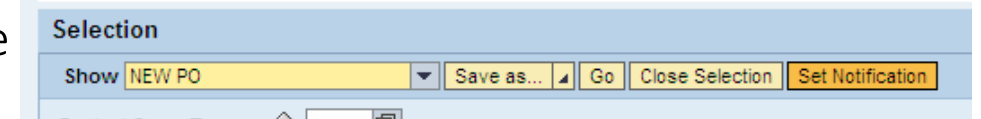
Recipient Type: C-Channel

Recipient User: 310180663

E-Mail Address: name@e-mail.com

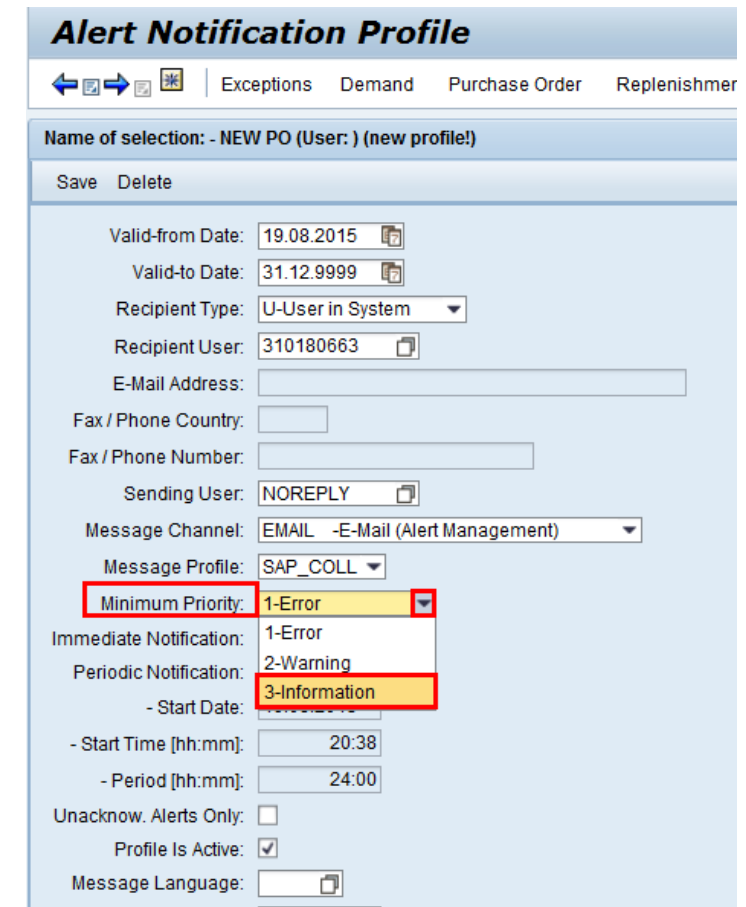
Fax / Phone Country:

- Press Save and the blue backward arrow 



Selection

Show NEW PO Save as... Go Close Selection Set Notification



Alert Notification Profile

Selection: NEW PO (User:) (new profile!)

Save Delete

Valid-from Date: 19.08.2015

Valid-to Date: 31.12.9999

Recipient Type: U-User in System

Recipient User: 310180663

E-Mail Address:

Fax / Phone Country:

Fax / Phone Number:

Sending User: NOREPLY

Message Channel: EMAIL -E-Mail (Alert Management)

Message Profile: SAP_COLL

Minimum Priority: 1-Error

Immediate Notification: 1-Error

Periodic Notification: 2-Warning

- Start Date:

- Start Time [hh:mm]: 20:38

- Period [hh:mm]: 24:00

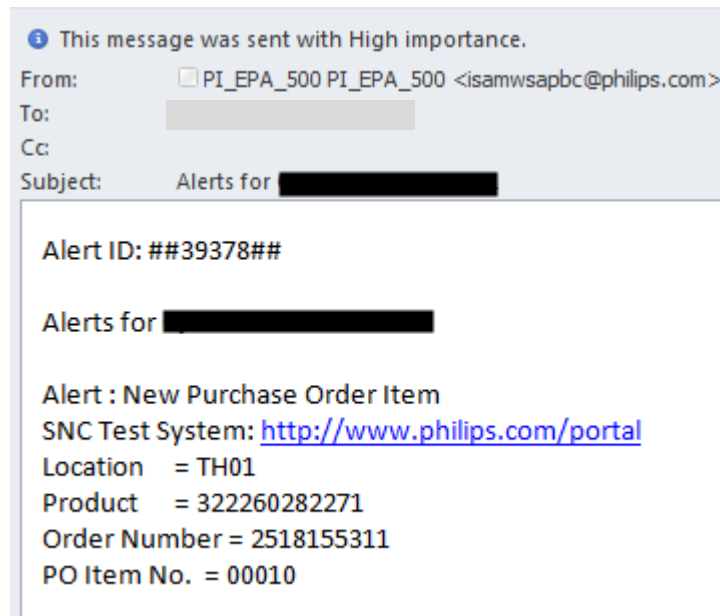
Unacknow. Alerts Only:

Profile Is Active:

Message Language:

Example of an Alert e-mail

- Once the Alert profile has been saved and the Notification has been set, alert e-mails will become generated for new events.
- They will appear in flat text, with as Subject the Alert Profile name you've given



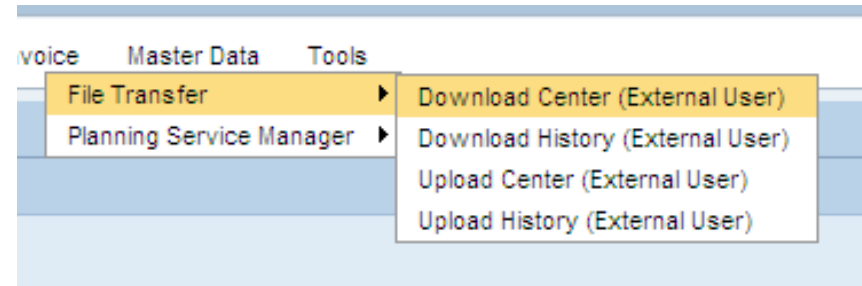
Mass upload of PO confirmations and ASNs

Mass download / upload functionality

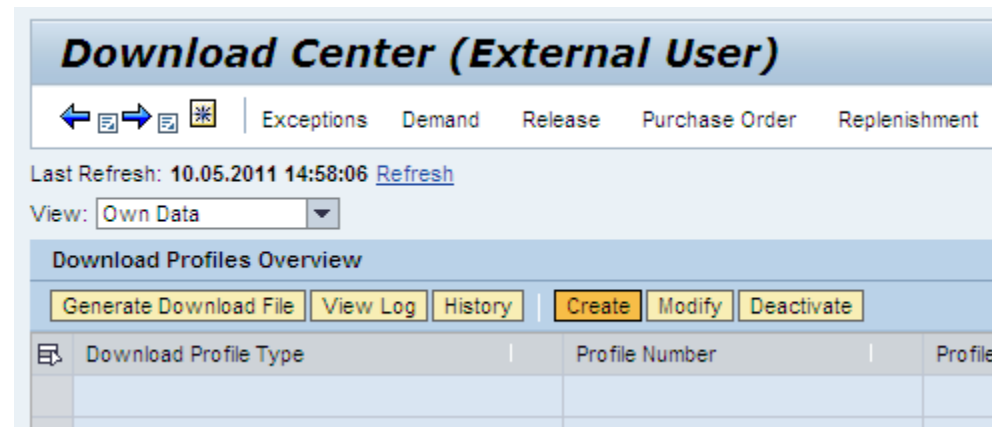
- SNC offers the possibility to **upload Excel files** into the portal, instead of manually providing inputs. This is called FTR (File Transfer) and can be used for Purchase Order Confirmations and Advance Shipping Notification creation, amongst others.
The logic of download/upload for PO confirmations and ASNs is equal, but the templates differ. Both will be explained in this chapter.
- Guidelines:
 - FTR (download/upload) can be used to process a high data volume, and/or in case the network connection is not optimal to smoothly run the web portal
 - The uploading process is sensitive: the template should be exactly followed and filled in the right way
 - Always download the template file first, save it locally on your pc, fill it with data and then upload it into SNC
 - The file extension is csv (comma separated value) and should not be changed
 - The result of an upload is directly visible via “View Log”.

File Transfer Menu: Download Center

- From the menu, choose Tools → File Transfer → Download Center



- The first time, you will need to create a Download Profile.
This profile can be re-used to make periodic (daily/weekly) downloads.
- Click the Create Button



Create Download Profile

- Step1: Enter the Customer (Philips location). If you don't know the customer code, select it using the Search Help button
- Step2: Select the **profile type**. In this case relevant options are:
 - Purchase Order Confirmation = make a download to confirm PO's
 - Due List for Purchasing Documents = used for ASN creation
- You need to make (at least) one download profile per process: one for PO confirmations (per customer!), one for ASN creation per customer.

The screenshot shows the 'Choose Partner' step of the wizard. The progress bar at the top has two steps: '1 Choose Partner' (highlighted in yellow) and '2 Choose Profile Type'. The form contains the following fields:

- Supplier: * 48001872
- Customer: PI04 (with a search icon)
- Supplier User: * HUITEMAM

At the bottom, there are four buttons: 'Previous' (disabled), 'Next' (highlighted in yellow), 'Finish' (disabled), and 'Cancel'.

The screenshot shows the 'Choose Profile Type' step of the wizard. The progress bar at the top has five steps: '1 Choose Partner', '2 Choose Profile Type' (highlighted in yellow), '3 Specify Selection Criteria', '4 Define Periodicity', and 'Initiate File'. The form contains the following elements:

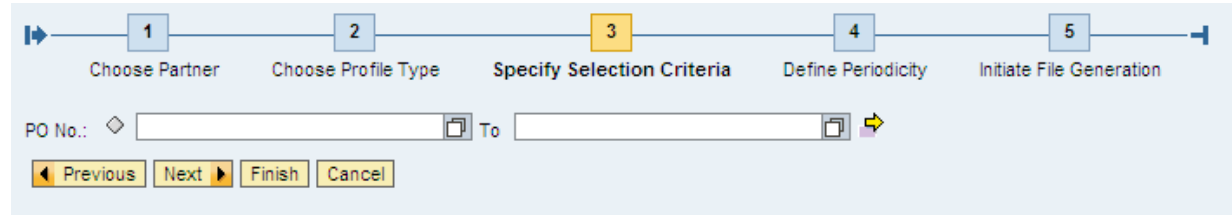
- Profile Type: A dropdown menu with 'Due List for Purchasing Documents' selected.
- Buttons: 'Previous' (disabled), 'Next' (highlighted in yellow), 'Finish' (disabled), and 'Cancel'.

The dropdown menu is open, showing the following options:

- Due List for Purchasing Documents (selected)
- Due List for Planned Receipts
- Order Forecast Collaboration
- Purchase Order Confirmation
- SMI Planned Receipts
- Order Forecast - weekly buckets
- Release Confirmation (Weekly Buckets)
- Release Confirmation
- Supply Network Inventory

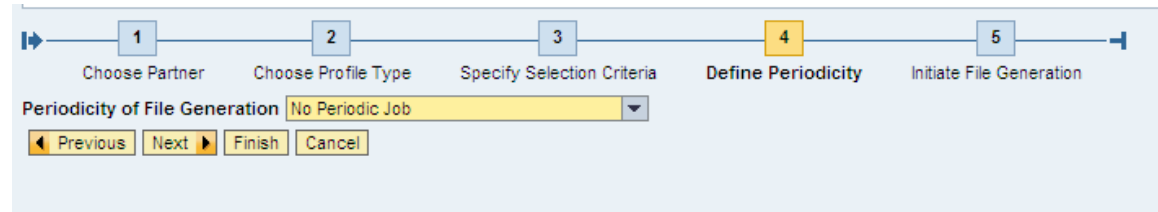
Create Download Profile

Step 3 – click Next (do not restrict on PO numbers)



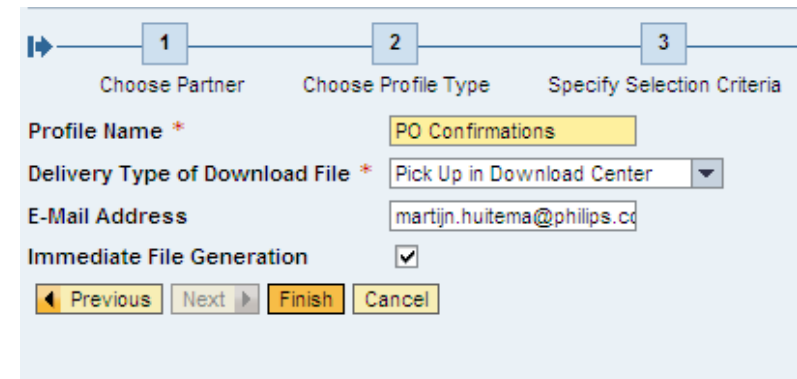
The screenshot shows a five-step wizard. Step 3, 'Specify Selection Criteria', is highlighted. The interface includes a 'PO No.' field with a diamond icon and a 'To' field with a square icon. Below these fields are four buttons: 'Previous', 'Next', 'Finish', and 'Cancel'.

Step 4 – click Next (do not choose periodic job)



The screenshot shows a five-step wizard. Step 4, 'Define Periodicity', is highlighted. The 'Periodicity of File Generation' dropdown menu is set to 'No Periodic Job'. Below the dropdown are four buttons: 'Previous', 'Next', 'Finish', and 'Cancel'.

Step 5: Provide a meaningful name for your download profile.
If you supply to multiple Philips locations, it is wise to mention the customer code in the profile name.
Leave the other settings as-is. Click Finish.



The screenshot shows a three-step wizard. Step 5, 'Initiate File Generation', is highlighted. The 'Profile Name' field contains 'PO Confirmations'. The 'Delivery Type of Download File' dropdown is set to 'Pick Up in Download Center'. The 'E-Mail Address' field contains 'martijn.huitema@philips.co'. The 'Immediate File Generation' checkbox is checked. Below these fields are four buttons: 'Previous', 'Next', 'Finish', and 'Cancel'.

Create Download Profile

The first download file will now be generated immediately, at first it will be Queued. Click the refresh button until the status changes to Ready.

☒ File generation for profile PO Confirmations scheduled for immediate execution

[Display Message Log](#)

Last Refresh: 10.05.2011 15:06:03 [Refresh](#)

View: Own Data

Download Profiles Overview

[Generate Download File](#) [View Log](#) [History](#) | [Create](#) [Modify](#) [Deactivate](#)

Download Profile Type	Profile Number	Profile Name	Profile Status
Purchase Order Confirmation	683	PO Confirmations	New

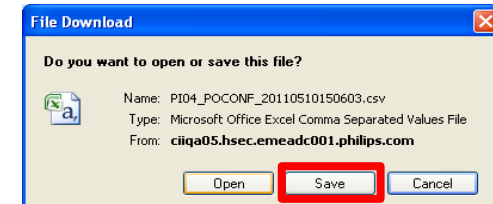
Download Profile Type	Profile Number	Profile Name	Profile Status	URL for Download
Purchase Order Confirmation	683	PO Confirmations	Ready	Click here to download

Download the file locally

Download the excel file, making sure the file extension / format remains unchanged.

It is recommended to first save it locally on your pc.

Afterwards open the file from the local source (desktop, C-drive).



You can adjust the column width, to view the columns with all information showing

[illegible]

How to use the PO Confirmation template

For every PO item there are two rows. The first row is shows the requested qty/date. The second row you can input your confirmed qty/date. In case of a split, you can create an extra row.

Each line in your file with the X at “To be Confirmed” will be confirmed in SNC when you upload the spreadsheet.

ORDER_ID	ITEM_ID	REQUESTED	CONFIRMED	TO_BE_CONF	REJECT
PO No.	PO Item No.	Requested	Confirmed	To Be Confirmed	To Be Rejected
2515162731		20 X			
2515162731		20		X	

In case there are unconfirmed items in the spreadsheet that you do not want to confirm yet (for example because you do not know the confirmation date), please remove these lines from the upload file!

It is possible to remove rows, but never remove columns. All columns are required for the system to properly load the file.

Do not add new tabs in the spreadsheet!

Check if the symbols . and , are correctly used, representing decimals / thousands, according to your country settings in Windows

Entering PO confirmations in the upload file

You can change the quantity and the delivery date. Please make sure also the shipping date columns are filled. You can just copy them from the request row.

QUANTITY	QUANTITY_UNIT	DELIVERY_DATE	DELIVERY_TIME	DELIVERY_TZONE	SHIPPING_DATE	SHIPPING_TIME	SHIPPING_TZ
Quantity	UoM	Deliv. Date	Deliv.Time	DelvTZ	Ship. Date	Ship. Time	ShipTZ
998	PC	12.04.2011	12:00:00	CET	11.04.2011	12:00:00	CET
998	PC	12.04.2011	12:00:00	CET			

In case you need to split a confirmation on multiple delivery dates, simply copy the Confirmed line and add a new row:

ORDER_ID	ITEM_ID	REQUESTED	CO TO BE CONF	RE	PRODUCT_ID	RE QUANTITY	QUANTITY_UNIT	DELIVERY_DATE	DELIVERY_TIME	DELIVERY_TZONE	SHIPPING_DATE
PO No.	PO Item No.	Requested	Co To Be Confirmed	To	Product	Re Quantity	UoM	Deliv. Date	Deliv.Time	DelvTZ	Ship. Date
2515257196	10	X			_932206413668	10.000	PC	27.11.2014	12:00:00	CET	00.00.0000
2515257196	10		X		_932206413668	4.000	PC	27.11.2014	12:00:00	CET	22.11.2014
2515257196	10		X		_932206413668	6.000	PC	28.02.2015	12:00:00	CET	23.02.2015

The same as in regular confirmations in the web portal view, SO (Sales Order) nr is a mandatory field in the Confirm row as well.

JIT	SALES_ORDER_REFERENCE	RE
	Reference Document Number of Sales Order	Re

How to use the ASN creation file

The template for ASN creation behaves the same as the one for PO confirmation upload.

View: Own Data

Download Profiles Overview					
Generate Download File View Log History Create Modify Deactivate					
Download Profile Type	Profile Number	Profile Name	Profile Status	URL for Download	
Purchase Order Confirmation	2016	PO download	Downloaded	Click here to download	
Order Forecast - weekly buckets	2022	FCST weekly bucket	Downloaded	Click here to download	
Purchase Order Confirmation	2026	po confirm	Downloaded	Click here to download	
Order Forecast - weekly buckets	2033	FCST WEEKLY BUCKET0522	Downloaded	Click here to download	
Purchase Order Confirmation	2052	PO confirmation	Downloaded	Click here to download	
Due List for Purchasing Documents	2086	Due list for ASN	New		

In the ASN creation template you list the items which are contained in a certain delivery, by giving the ASN number next to each item.

If an ASN contains multiple items, the Delivery Date of each item needs to be equal (one ASN has one ETA date)

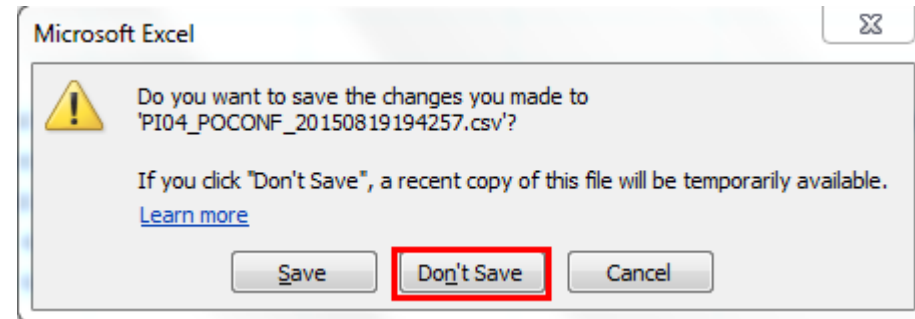
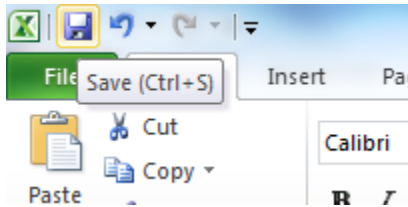
ORTYPENAME	ORDERID	ITMID	SOLID	ASNID	PRODUCT_NO	REV_LEVE	DUE_QTY	ASN_QTY	UNIT	SHIP_DATE	SHIP_TIME	DELV_DATE	WEIGHT_UNIT	SERIAL_NO	COO_CODE	MANUF_DATE
Order Type Description	Order Number	Item Number	SL No.	ASN Number	Product	RevLvl	Due Qty.	ASN Qty.	UoM	Shp.Date	Shp.Time	Plan. Delivery Date	Weight Unit	Serial Number	Cty	D.o. Manu.
Purchase Order	2525419763	10	1	ASN # 1	_932230285685		6,000	6,000	PC			30.08.2013	KG		JP	
Purchase Order	2525419764	10	1	ASN # 2	_932229848671		23,000	23,000	PC			30.08.2013	KG		JP	
Purchase Order	2525419764	20	1	ASN # 2	_932229848671		5,000	5,000	PC			18.09.2013	KG		JP	
Purchase Order	2525419759	10	1	ASN # 3	_932230285685		20,000	20,000	PC			30.08.2013	KG		JP	

In case the agreed way of working is to provide Country of Origin for an ASN item, this can be entered in the column "COO_CODE"

Saving the file

After all PO confirmation or ASN details are provided in the respective Excel spreadsheet, the safest way to proceed is:

1. First press the Save button in Excel
2. Then close the file *without saving it*

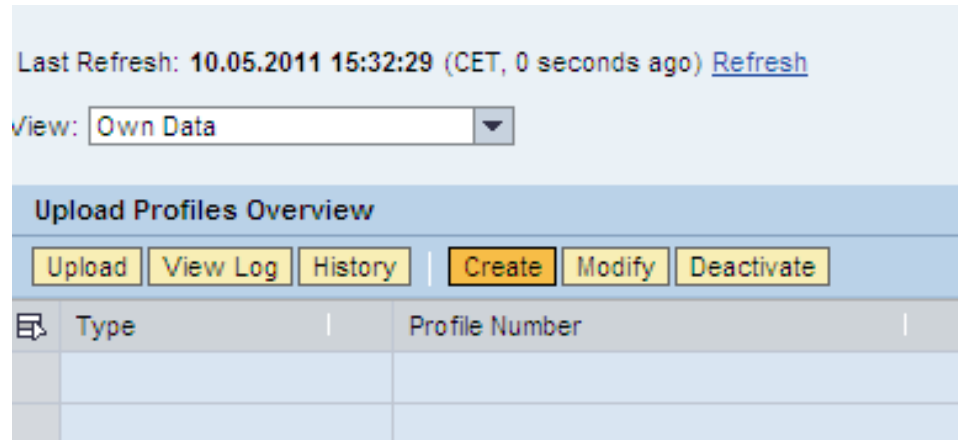


This way Excel will not try to give the file a different extension.

Create Upload profile

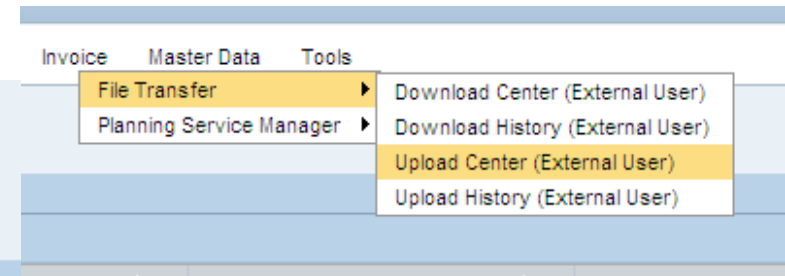
For each type of uploading (PO confirmation, ASN for a certain customer location) an Upload Profile needs to be setup once - it's re-usable.

- Go to Tools → File Transfer → Upload Center
- Press Create

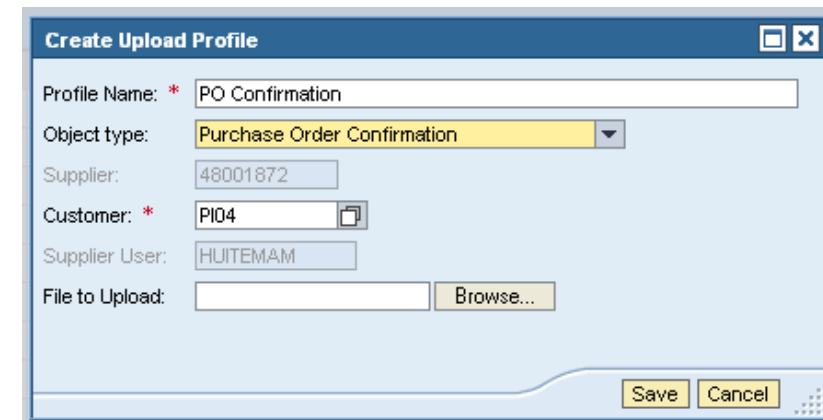


The screenshot shows the 'Upload Profiles Overview' page. At the top, it displays 'Last Refresh: 10.05.2011 15:32:29 (CET, 0 seconds ago)' and a 'Refresh' link. Below this is a 'View:' dropdown menu set to 'Own Data'. The main section has a header 'Upload Profiles Overview' and a row of buttons: 'Upload', 'View Log', 'History', 'Create', 'Modify', and 'Deactivate'. Below the buttons is a table with columns 'Type' and 'Profile Number'.

- Provide a relevant name for the profile
- Make sure you choose the correct object type
- (here: Purchase Order Confirmation).
- Select the Customer
- You can directly fill your first upload by Browse:



The screenshot shows the SAP navigation menu. The 'Tools' menu is open, and the 'File Transfer' option is selected. The 'Upload Center (External User)' option is highlighted in the sub-menu.

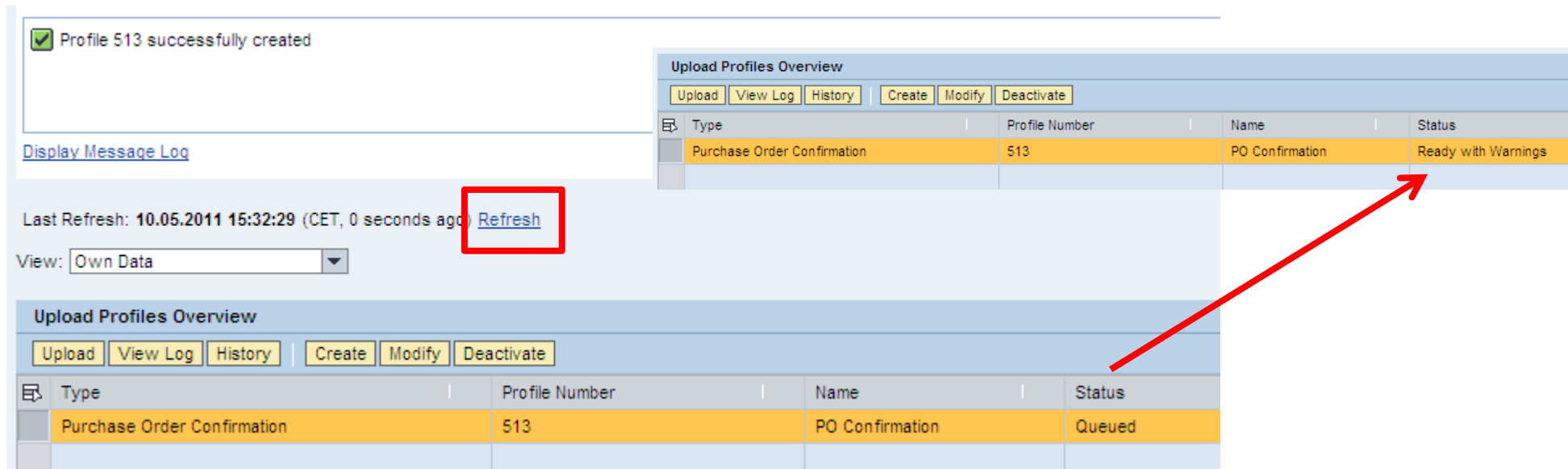


The screenshot shows the 'Create Upload Profile' dialog box. It contains the following fields and options:

- Profile Name:** * PO Confirmation
- Object type:** Purchase Order Confirmation (selected from a dropdown)
- Supplier:** 48001872
- Customer:** * PI04 (with a selection icon)
- Supplier User:** HJITEMAM
- File to Upload:** (empty text field) with a 'Browse...' button
- Buttons:** Save, Cancel

Uploading process

After having entered the upload file and pressing Save, the status is first “Queued”
Press Refresh until the file is processed.



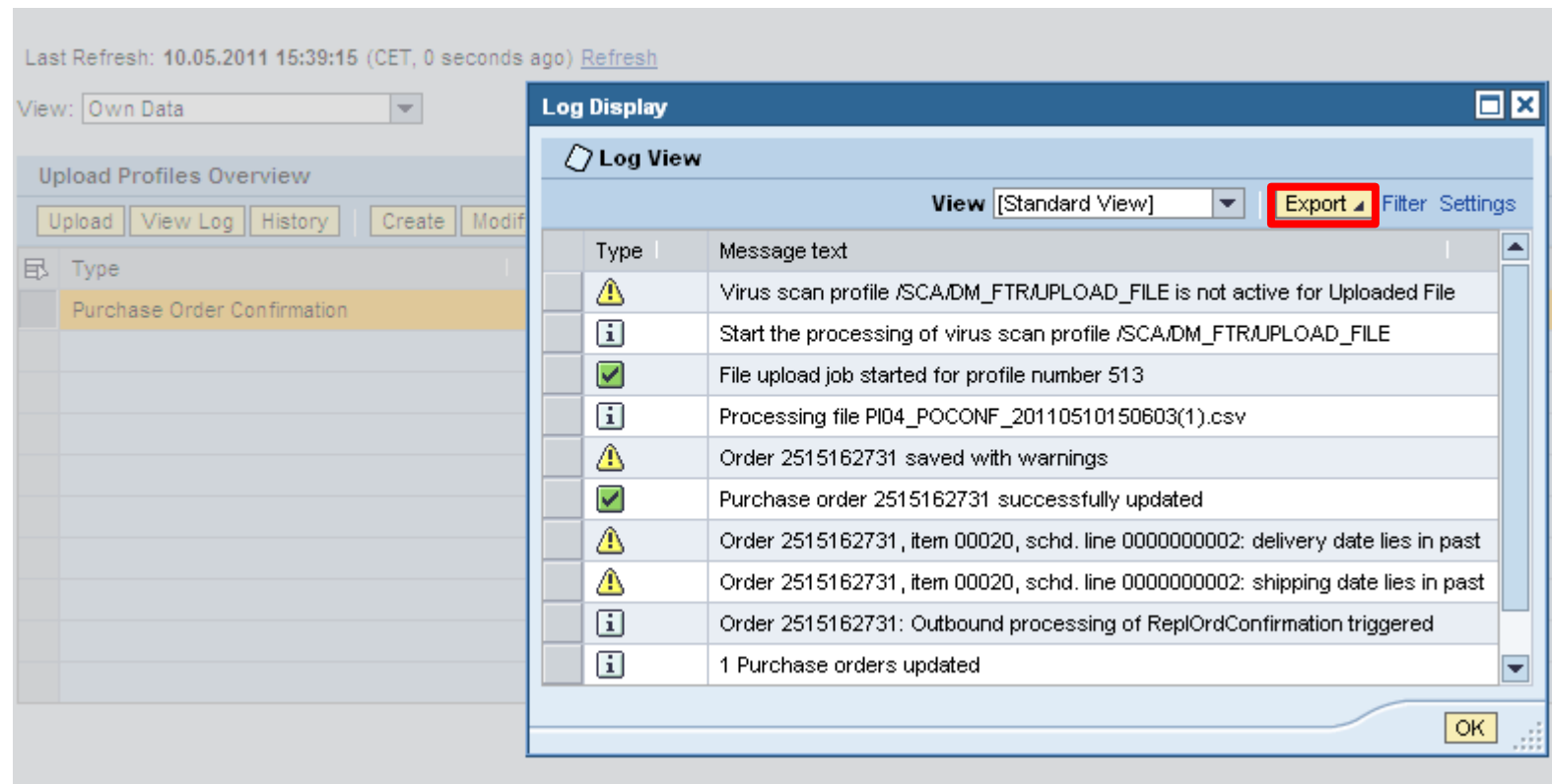
The screenshot displays the 'Upload Profiles Overview' interface. At the top left, a green checkmark icon is next to the message 'Profile 513 successfully created'. Below this is a link 'Display Message Log'. In the center, there is a 'Last Refresh' timestamp '10.05.2011 15:32:29 (CET, 0 seconds ago)' and a 'Refresh' button, which is highlighted with a red rectangle. Below the timestamp is a 'View' dropdown menu set to 'Own Data'. The main part of the interface is a table titled 'Upload Profiles Overview' with buttons 'Upload', 'View Log', 'History', 'Create', 'Modify', and 'Deactivate' above it. The table has four columns: 'Type', 'Profile Number', 'Name', and 'Status'. The first row shows 'Purchase Order Confirmation' for Profile Number '513', with Name 'PO Confirmation' and Status 'Ready with Warnings'. A red arrow points from the 'Status' column of this row to the 'Status' column of the second row, which shows 'Queued'.

Type	Profile Number	Name	Status
Purchase Order Confirmation	513	PO Confirmation	Ready with Warnings
Purchase Order Confirmation	513	PO Confirmation	Queued

If the file goes into error, click the View Log button, to find the error message.
In communication with your Philips contact person, always send a copy of this log file, so we can better help you to solve the issue.

Error log after uploading

- If you want to share the Error log with your Philips contact person, press Export → Excel



The screenshot shows a software interface with a 'Log Display' window open. The background window has a 'Last Refresh' timestamp of '10.05.2011 15:39:15 (CET, 0 seconds ago)' and a 'View' dropdown set to 'Own Data'. Below this is an 'Upload Profiles Overview' section with buttons for 'Upload', 'View Log', 'History', 'Create', and 'Modify'. A table in this section has a 'Type' column with 'Purchase Order Confirmation' selected.

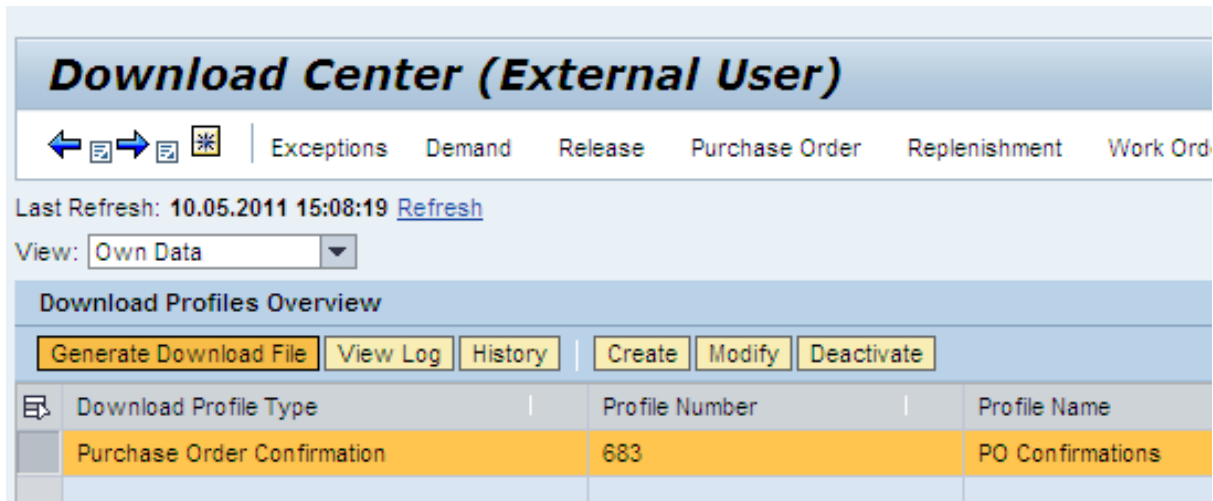
The 'Log Display' window has a title bar with standard window controls. Inside, there's a 'Log View' section with a 'View' dropdown set to 'Standard View' and an 'Export' button highlighted with a red box. To the right of the 'Export' button are 'Filter' and 'Settings' links. Below this is a table with two columns: 'Type' and 'Message text'.

Type	Message text
Warning	Virus scan profile /SCA/DM_FTRAUPLOAD_FILE is not active for Uploaded File
Information	Start the processing of virus scan profile /SCA/DM_FTRAUPLOAD_FILE
Success	File upload job started for profile number 513
Information	Processing file PI04_POCONF_20110510150603(1).csv
Warning	Order 2515162731 saved with warnings
Success	Purchase order 2515162731 successfully updated
Warning	Order 2515162731, item 00020, schd. line 0000000002: delivery date lies in past
Warning	Order 2515162731, item 00020, schd. line 0000000002: shipping date lies in past
Information	Order 2515162731: Outbound processing of ReplOrdConfirmation triggered
Information	1 Purchase orders updated

An 'OK' button is located at the bottom right of the 'Log Display' window.

Downloading/uploading routine

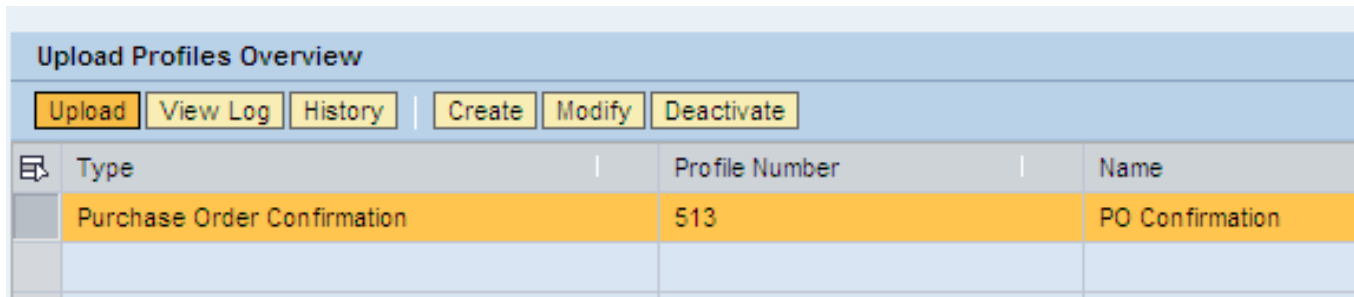
To re-use an existing download profile in the **Download Center**, select the row and click Generate Download File. After Refresh it becomes Ready for download. You need to generate a new download file to get the most recent data from SNC



The screenshot shows the 'Download Center (External User)' interface. At the top, there is a navigation bar with icons for navigation and a menu containing 'Exceptions', 'Demand', 'Release', 'Purchase Order', 'Replenishment', and 'Work Ord'. Below this, it displays 'Last Refresh: 10.05.2011 15:08:19' with a 'Refresh' link. A 'View:' dropdown menu is set to 'Own Data'. The main section is titled 'Download Profiles Overview' and contains buttons for 'Generate Download File', 'View Log', 'History', 'Create', 'Modify', and 'Deactivate'. Below these buttons is a table with the following data:

Download Profile Type	Profile Number	Profile Name
Purchase Order Confirmation	683	PO Confirmations

And for re-using the upload profile in the **Upload Center**, select the line and click Upload.



The screenshot shows the 'Upload Profiles Overview' interface. It features buttons for 'Upload', 'View Log', 'History', 'Create', 'Modify', and 'Deactivate'. Below these buttons is a table with the following data:

Type	Profile Number	Name
Purchase Order Confirmation	513	PO Confirmation

Maintain your own part numbers

- To maintain your own description of materials, go to Master Data -> Partner Dependent Data -> Partner Dependent Product Data
- Enter the Product description and press Save.
- After this, you will be able to see your own descriptions in the SNC screens

Partner-Dependent Product Data Supply Network Collaboration - IILY95197 - Business Partner: 50581364

Exceptions Demand Release Replenishment Delivery Master Data

Partner-Dependent Product Data of Partner: 0050581364

Selection Area

Show Reset Close Selection

Product: To

Product Data

Display View [Standard View] [Filter](#) [Settings](#)

*Product Number	*Partner-Dependent Product Number	Partner-Dependent Product Description	Unit of Measure	Numerator	Denominator	Customer's Purchasing Group
422202713161	05026600			0	0	
422202713171	05026700			0	0	
422202713191	05028000			0	0	
422202713201	05025800			0	0	
422202713211	05026100			0	0	
422202713231	05025900			0	0	
422202713241	05026000			0	0	
422202714091	05026800			0	0	
422203418631	05019209			0	0	
422202704812	Product 26	Desc of Product 26		0	0	

